

# Northlands Storytelling Network Grant and Loan Guidelines

APPLICATION DEADLINES:  
March 5 • August 5  
October 5 • December 5

Northlands Storytelling Network is a charitable, educational organization dedicated to encouraging and expanding storytelling in ways that allow all people to understand and share the benefits of this oral tradition. Northlands Storytelling Network's motto – "Nurturing Storytelling - Linking Storytellers"

## WHO MAY APPLY:

- Any Northlands Storytelling Network member

## WHERE TO GET APPLICATION:

- Northlands Storytelling Network • P.O. Box 1055 • McHenry, IL 60051-1055 • or [www.northlands.net](http://www.northlands.net)

## APPLICATION DEADLINE:

- Applications will be accepted year around.
- Deadline dates are: March 5th, August 5th, October 5th, December 5th,
- Applications received by the deadline dates, prior to the board meeting, will be considered at that meeting.

## APPLICATION NOTIFICATION:

- Within 2 weeks following the board meeting at which the proposal was considered.

## AMOUNT OF REQUEST:

- You may request up to and not exceeding \$1,000.

## FUNDING CRITERIA:

- Grants and loans must be consistent with Northlands goals.
- Project proposals may be accepted in full or part.
- Loan repayment to Northlands is expected within 60 days of the completion of the event or project.
- Grant and loan amounts available for annual disbursement, will be established during the November board meeting.
- A proposed budget must be submitted to Northlands as part of the Application Process.

## ADDITIONAL REQUIREMENTS OF RECIPIENTS:

- An evaluation, including a final budget report, must be submitted upon completion of the event or project.
- In the event of cancellation of the event or project, the money granted by Northlands shall be repaid unless already expended for designated purpose as evidenced by receipts and any available documentation.
- Reapplication may be considered, but first-time applicants will be given priority.
- Recipients must submit an article about the event or project by May 31st for possible publication in the Annual Northlands Journal.

## GUIDELINES:

- Completely fill out the Grant and Loan Application
- Provide a one-page summary of your event or project, not to exceed 500 words.
- State your event or project goals and how this loan or grant will help you meet them. Include specific activities and plan of action.
- State any other funding, future-funding, or in-kind funding in place, or expected.
- Provide a proposed budget.
- Provide copies of any additional materials supporting your event or project's goals and objectives (limit of three).

## Northlands Storytelling Network will consider awarding grants or loans to events and projects that:

- honor storytelling as an art form.
- raise awareness of storytellers and storytelling.
- support storytelling, involve more than one individual, and impact the community at-large.
- include Northlands' membership and/or will increase Northlands' membership
- have an educational component.
- allow storytellers to network and expand storytelling skills and opportunities.
- build community through stories.
- involve new storytelling venues, and/or new storytelling group events.

**CHECK ONE**  
Application for:

Grant  Loan

## Northlands Storytelling Network Grant and Loan Application

**APPLICATION DEADLINES:**  
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### APPLICANT ORGANIZATION INFORMATION

Name of Applicant Organization

Address of Applicant

City, State, Zip

Day Phone Number

Evening Phone Number

Email Address

Contact Person

Board of Directors or key personnel:

Mission Statement (if applicable):

### NARRATIVE (please use separate sheet)

What amount are you asking for? \_\_\_\_\_ For what specific purpose? \_\_\_\_\_

State your event or project goals and how this loan or grant will help you meet them. Include target audience, specific activities and plan of action. (Up to one additional page will be accepted, no smaller than 10 pt. type.)

State any other funding, future-funding, or in-kind funding in place, or expected.

### STATEMENT OF ASSURANCE (please initial)

\_\_\_\_\_ Northlands Storytelling Network will be credited with funding assistance through event signage, program notes, emcee announcements, etc.

\_\_\_\_\_ An evaluation, including final budget report, will be sent to Northlands Storytelling Network within 30 days of the completion of the event or project.

\_\_\_\_\_ Loan repayment to Northlands Storytelling Network will be within 60 days of the completion of the event or project.

### ATTACHMENTS

- One page Proposed Budget
- Up to 3 samples of additional materials supporting your event or project's goals and objectives