



# Northlands Storytelling Network 2008/09 Grant Guidelines

## **WHO MAY APPLY:**

- Any Northlands Storytelling Network member

## **WHERE TO GET APPLICATION:**

- Northlands Storytelling Network • P.O. Box 1055 • McHenry, IL 60051-1055 • or download at [www.northlands.net](http://www.northlands.net)

## **APPLICATION DEADLINE:**

- Applications are accepted up to 1 month prior to each board meeting. Applications must be received in the Northlands office by the following dates:
- **July 15, 2008** for review at the August meeting.
- **October 14, 2008** for review at the November meeting.
- **January 27, 2009** for review at the February meeting.
- **March 23, 2009** for review at the April meeting.

## **APPLICATION NOTIFICATION:**

- Within 2 weeks following the board meeting at which the proposal was considered.
- Project proposals may be accepted in full or part.

## **AMOUNT OF REQUEST:**

- You may request up to and not exceeding \$1,000.

## **FUNDING CRITERIA:**

- Grants must be consistent with Northlands goals.
- Grant requests must be applied for in advance of the project or event taking place.
- Reapplication may be considered, but first-time applicants will be given priority.

## **ADDITIONAL REQUIREMENTS OF RECIPIENTS:**

- An evaluation, including a final budget report, must be submitted upon completion of the event or project.
- In the event of cancellation of the event or project, the money granted by Northlands shall be repaid unless already expended for designated purpose as evidenced by receipts and any available documentation.
- Recipients may be requested to submit an article about the event or project for possible publication in the Annual Northlands Journal.

## **GUIDELINES:**

- Completely fill out the Grant Application
- Provide a one-page summary of your event or project, not to exceed 500 words.
- State your event or project goals and how this grant will help you meet them. Include specific activities and plan of action.
- State any other funding, future-funding, or in-kind funding in place, or expected.
- Provide a proposed budget.
- Provide copies of any additional materials supporting your event or project's goals and objectives (limit of three).

## **Northlands Storytelling Network will consider awarding grants to events and projects that:**

- honor storytelling as an art form.
- raise awareness of storytellers and storytelling.
- support storytelling, involve more than one individual, and impact the community at-large.
- include Northlands' membership and/or will increase Northlands' membership
- have an educational component.
- allow storytellers to network and expand storytelling skills and opportunities.
- build community through stories.
- involve new storytelling venues, and/or new storytelling group events.



# Northlands Storytelling Network 2008/09 Grant Application

**APPLICATION DEADLINES:**  
July 15 2008  
Oct 14 2008  
Jan 27 2009  
March 23 2009

## APPLICANT ORGANIZATION INFORMATION

Name of Applicant Organization \_\_\_\_\_

Address of Applicant \_\_\_\_\_ City, State, Zip \_\_\_\_\_

Day Phone Number \_\_\_\_\_ Evening Phone Number \_\_\_\_\_ Email Address \_\_\_\_\_

Contact Person \_\_\_\_\_

Board of Directors or key personnel: \_\_\_\_\_

Mission Statement (if applicable): \_\_\_\_\_

## NARRATIVE (please use separate sheet if necessary)

What amount are you asking for? \_\_\_\_\_ For what specific purpose? \_\_\_\_\_

State your event or project goals and how this grant will help you meet them. Include target audience, specific activities and plan of action. (Up to one additional page will be accepted, no smaller than 10 pt. type.)

State any other funding, future-funding, or in-kind funding in place, or expected.

## STATEMENT OF ASSURANCE (please initial)

\_\_\_\_\_ Northlands Storytelling Network will be credited with funding assistance through event signage, program notes, emcee announcements, etc.

\_\_\_\_\_ An evaluation, including final budget report, will be sent to Northlands Storytelling Network within 30 days of the completion of the event or project.

## ATTACHMENTS

- One page Proposed Budget
- Up to 3 samples of additional materials supporting your event or project's goals and objectives